

GENERAL REGULATIONS
OF THE
ITALIAN SOCIETY OF AUTHORS AND PUBLISHERS

Last amendment : 15 July 2025

TITLE I

Membership

CHAPTER I – Full Members and Mandate Members

Art.1 – Membership Procedure

1. The application for membership pursuant to Art. 4 of the Articles of Association must be accompanied by the documentation necessary for the identification of the applicant, whether a natural or legal person, the acceptance of the Society Membership Terms, and the documentation necessary to verify compliance with the requirements provided for in the Membership Terms published on the institutional website. Self-certification is permitted in accordance with the law.
2. Full Members and Mandate Members are to promptly notify the Customer Service at SIAE's Headquarters in the manner indicated on the institutional website, of any changes made to the data duly provided at the time of joining the Society. The Society is exempt from any liability for the use of inaccurate or outdated data deriving from acts of the Full or Mandate Member, including in the event of non-receipt of his/her communications.

Art. 2 – Verification of membership requirements

1. Membership of authors, publishers, producers, and assignees is subject to the verification of due compliance with the requirements set out in the SIAE Membership Terms, in particular:
 - A) not having entered into any commitments with other Collective Management Organizations (CMOs) for the same repertoire and rights, and in the same territories for which protection is requested from SIAE;
 - B) not having been convicted for any criminal offence against copyright or against property; such requirement can also be proved by self-certification. The absence of such requirement does not exclude the right to resort to SIAE intermediation services by the granting of a mandate of administration.

Further requirements are:

- C) For Authors, the registration of at least one work by means of the related registration form (bollettino di dichiarazione) namely:
 - a. For the MUSIC Section, the registration and deposit of at least one work;
 - b. For the DOR Section, the registration and deposit of at least one work;
 - c. For the OPERA Section, the registration and deposit of at least one work;
 - d. For the CINEMA Section, the registration and deposit of at least one work, together with the details of the first publication;
 - e. For the OLAF Section, the registration of at least one work for which publication or dissemination has already taken place.
- D) For Publishers or other similar figures (Producer and Assignees) operating as commercial enterprises, their registration in the Business Register; for legal persons carrying out entrepreneurial activities, solely on a subsidiary basis, their registration in the REA or other Public Register, and:
 - a. For the MUSIC Section the registration and deposit of at least 10 works in original edition;
 - b. For the DOR Section, the registration and deposit of at least one work;

- c. For the OPERA Section, the registration and deposit of at least one work;
- d. For the CINEMA Section, the indication of at least one work produced in the last 3 years (for producers) or at least 6 works distributed in the last 3 years (for assignees/distributors);
- e. For the OLAF Section, the registration of at least one work for which publication or dissemination has already taken place.

E) Any required additional documentation as indicated in the Membership Terms published on the institutional website.

Art. 3 - Mandate given to the Society

1. The mandate is given to the Music Section for the types of works referred to in Article 8 of the Articles of Association and for the following categories of protected rights: (i) the right of public performance realised by live musical performances; (ii) the right of public performance, realised by mechanical means, including not only a public cinematographic show but also a public performance realised by any other technical means of reproduction; (iii) the right of communication to the public, by wire or wireless, by broadcasting or by any other means, including communication to the public via satellite, cable retransmission, communication to the public in encrypted form, as well as the communication and making available to the public simultaneously with or subsequent to the first broadcast in such a way that members of the public may access the same at their individually chosen place and time, the recording and performance rights of a technical and functional nature for the communication to the public of radio and television programmes; iv) the right relating to the reception in public establishments by means of reception devices of works broadcast on radio and television; (v) the right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, including recording rights for technical and functional communication purposes; (vi) the right to record, reproduce, and make available to the public in an online environment and in such a way that members of the public may access the same at their individually chosen place and time by means of non-linear or interactive transmissions, however carried out, such right includes recording rights of a technical and functional nature for communication purposes; (vii) rights relating to the recording on any media reproducing sound, voice or images, to the reproduction and distribution of copies of the work; (viii) rights relating to the rental and lending of copies of the work fixed on any media/ reproducing sound, voice and images; (ix) exploitation rights that may arise in the future as a result of technical development or a change in legislation; (x) synchronization rights of Musical works for uses on sharing services of online content directly generated by end users for personal and non-commercial use, limited to online Platforms.
2. The mandate is given to the Cinema Section for the types of works referred to in Article 8 of the Articles of Association and for the following categories of protected rights: (i) the right of public screening, by whatever means and by whatever technical process carried out; (ii) the right of communication to the public, by wire or wireless, by broadcasting or by any other means, including communication to the public via satellite, cable retransmission, communication to the public in encrypted form, as well as communication and making available to the public simultaneously with or subsequent to the first broadcast, in such a way that that members of the public may access the same at their individually chosen place and time, this includes the recording and reproduction rights of a technical and functional nature for communication to the public of radio and television programmes; (iii) the right relating to the reception in public establishments by means of reception devices of works broadcast on radio and television; iv) the right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, including recording rights for technical and functional communication purposes; (v) the right to record, reproduce and make available to the public in an online environment and in such a way that members of the public can access the same at their individually chosen place and time through non-linear or interactive transmissions, however carried out, including recording rights of a technical nature and functional to the communication; (vi) rights relating to the recording on any media reproducing sound, voice and images, to the reproduction and distribution of copies of the work; (vii) rights relating to the rental and lending of copies of the work fixed on any media reproducing sound, voice and/or images; (viii) exploitation rights that may arise in the future as a result of technical development or a change in legislation.

3. The mandate is given to the DOR Section for the types of works referred to in Article 8 of the Articles of Association and for the following categories of protected rights: (i) the right of public live performance ; (ii) right of public representation by means of cinematographic screening or by any other technical means of reproduction; (iii) the right of communication to the public, by wire or wireless, by broadcasting or by any other means, including communication to the public via satellite, cable retransmission, communication to the public in encrypted form, as well as the communication and making available simultaneously with or subsequent to the first broadcast, in such a way that members of the public may access the same at their individually chosen place and time, the recording and performance rights of a technical and functional nature for the communication to the public of radio and television programmes; (iv) the right relating to the reception in public establishments by means of reception devices of works broadcast on radio and television; v) the right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, including recording rights for purposes of a technical nature and functional for communication purposes; (vi) the right to record, reproduce and make available to the public in an online environment and in such a way that members of the public may access the same at their individually chosen place and time by means of non-linear or interactive transmissions, however carried out, including recording rights of a technical and functional nature for communication ; (vii) the rights relating to the recording on any media reproducing sound, voice or images, to the reproduction and distribution of copies of the work; (viii) the rights relating to the rental and lending of copies of the work fixed on any media reproducing sound, voice or images; (ix) exploitation rights that may arise in the future as a result of technical development or a change in legislation.
4. The mandate is given to the OLAF Section for the types of works referred to in Article 8 of the Articles of Association and for the following categories of protected rights: for literary works (i) rights of reading and acting in public performed live; (ii) rights of reading and acting in public performed by means of cinematographic screening or any other technical reproduction process; (iii) right of communication to the public, by wire or wireless, by broadcasting or by any other means , including communication to the public via satellite, cable retransmission communication to the public in encrypted form, as well as the communication and making available simultaneously with or subsequent to the first broadcast, in such a way that members of the public also may access the same at their individually chosen place and time, the recording and performance rights of a technical and functional nature for the purposes of communication to the public of radio and television programmes; (iv) the right relating to the reception in public establishments by means of reception devices of works broadcast on radio and television; v) the right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, this includes the recording rights of public reading and recitation of a technical and functional nature for communication ; (vi) the right to record, reproduce and make available to the public in an online environment and in such a way that members of the public may access the same at their individually chosen place and time through non-linear or interactive transmissions, however carried out, including the recording rights of reading and recitation in public of a technical and functional nature for communication; (vii) rights relating to the recording on any media reproducing sound, voice or images, to the reproduction, with the exclusion of graphic or printed reproduction, and the distribution of the copies thus reproduced; (viii) rights of reproduction by photocopying, xerocopying or similar system; (ix) exploitation rights that may arise in the future as a result of technical development or change in legislation; for works of visual arts (i) rights of public use by means of cinematographic screening or any other technical reproduction procedure; (ii) right of communication to the public, by wire or wireless, by television broadcasting or by any other means carried out, including communication to the public via satellite, cable retransmission, communication to the public in encrypted form, as well as the communication and making available to the public simultaneously with or subsequent to the first broadcast, in such a way that members of the public may access the same at their individually chosen place and time, the recording and performance rights for purposes of a technical nature and functional to the communication to the public of television programs; (iii) the right of reception in public establishments by means of reception devices of works broadcast on television; (iv) right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, including recording rights for technical and functional communication purposes; (v) rights to record, reproduce and make available to the public in an online environment and in such a way that members of the public may access the same at an individually chosen place and time by means of non-linear or interactive transmissions, however performed, including rights to record for technical and functional communication purposes; (vi) rights of reproduction by photocopying, xerocopying or similar means; (viii) rights of the authors of a work of art, including originals of manuscripts of works of any kind, in respect of subsequent sales of the original; (ix) rights of exploitation that may arise in the future as a result of technical development or change in legislation.

5. The mandate is given to the Opera Section for the types of works referred to in Article 8 of the Articles of Association and for the following categories of protected rights: (i) the right of live public representation and performance; (ii) the right of public representation and performance by means of cinematographic screening or by any other technical means of reproduction ; (iii) the right of communication to the public, by wire or wireless, by broadcasting or by any other means , including communication to the public via satellite, cable retransmission, communication to the public in encrypted form, as well as the communication and making available to the public simultaneously with or subsequent to the first broadcast, in such a way that members of the public may access the same at their individually chosen place and time, the recording and performance rights for the purposes of technical and functional communication to the public of radio and television programmes; (iv) the right relating to the reception in public establishments by means of reception devices of works broadcast on radio and television; v) the right of communication to the public in an online environment through telematic and mobile telephone networks or similar, for non-interactive or linear uses, including recording rights for technical and functional communication purposes; (vi) the right to record, reproduce and make available to the public online and in such a way that members of the public may access these works from a place and at a time individually chosen by them by means of non-linear or interactive transmissions, whatever the means used, including the recording rights for technical and functional requirements of the communication; (vii) rights relating to the recording on any media/ reproducing sound, voice and images, and relating to the reproduction and distribution of copies of the work; (viii) rights relating to the rental and lending of copies of the work fixed on any media reproducing sound, voice and images; (ix) exploitation rights that may arise in the future as a result of technical developments or amendments of the law.
6. The mandate conferred on the Society pursuant to Articles 4 and 7 of the Articles of Association is understood to be exclusive, without prejudice to the exercise, by the rightholder, of the powers provided for in Article 8, paragraph 9, of the Articles of Association, in the manner indicated in the membership terms and published on the institutional website. The right to limit the mandate to certain territories or to one or more of the categories of rights provided for in this Article may be exercised when submitting the membership application or with a minimum notice of four months, and shall take effect from 1 January of the year following the one in which the notice is received by the Society, as provided for in Article 6 paragraph 7, and Article 8 paragraph 9, of the Articles of Association.
7. The statement referred to in Article 8 paragraph 9 of the Articles of Association extends to works on which the Full and/or the Mandate member have or acquire rights during the year and must be notified promptly to the competent Section.
8. The mandate does not allow, in any event, to use the works entrusted for the protection for the purposes of the Text and Data Mining activities, as provided for by Article 70-ter paragraph 2 of the Copyright Law no. 633/1941, to set-up a training data set for Artificial Intelligence systems or for any other machine learning process.

Art. 4 Mandate Member Categories

1. Rightholders who do not intend to become members but who wish to avail themselves of the Society's facilities and services may confer a mandate on the Society. This mandate is subject to verification of its compliance with the membership terms and conditions as set out in Article 2 of this Regulation, under the conditions established by the Management Board and published in the membership terms and conditions and on the institutional website.
2. Heirs or successors in title of rightholders may also grant a mandate to the Society.
3. The Society may also accept individual mandates:
 - a) from persons who were previously Full Members and whose membership was later terminated;
 - b) by persons intending to entrust the Society with the exclusive protection of works for occasional or one-off events.

Art. 5 - Categories and roles

1. Rightholders are registered for the categories referred to in Article 4 paragraph 1 of the Articles of Association, on the basis of the work registration forms for the specific member's role stated therein.

2. The Society reserves the right to carry out appropriate investigations at any time, in order to verify the actual performance of the activity stated therein, also for the purposes of royalty distribution. If the activity proves to be fictitious, the disciplinary sanctions provided for by this Regulation are applied, including the sanction referred to in Article 11, paragraph 2, lett. c).

3. The Full or Mandate Member may also be granted more than one role within the same category on the basis of his/her work registration forms.

4. The Full Member or Mandate Member cannot claim any rights in relation to the distribution and payment of the royalties for uses prior to the date of registration of the works or to the recognition, if later, of the role or the date of granting of the relevant rights.

Art. 6 – Pseudonym or stage name

1. The Full Member or Mandate Member, if a natural person, may use, for Society's purposes, a pseudonym or stage name, initials or conventional sign provided the same are well-known as being equivalent to his/her real name, within the meaning of Article 8, paragraph 2, Law no. 633 of 22 April 1941.

2. The Society may request any appropriate documentation to ascertain the acquired public knowledge of the pseudonym, stage name, initials or conventional sign.

3. The Full or Mandate Member, if a natural person, may, for the works assigned to each section and for Society's purposes, be granted only one pseudonym for each role.

4. The pseudonym accepted by the Society may not be modified or replaced before a four-year period has elapsed from the date of its acceptance.

5. The Society may not accept pseudonyms already accepted for other authors and has the right not to accept pseudonyms that may in any case lead to confusion with other names or designations, pseudonyms, stage names or pen names of other authors or publishers whose rights are administered by the Society.

6. The Society shall not assume any liability for consequences arising out of any confusion that could not be avoided by the adoption of ordinary diligence in the course of the procedure.

7. The uses in public of works listed in the users' usage reports under pseudonyms not accepted by the Society are not entitled to distribution.

8. The foregoing applies without prejudice to the provisions of Article 34, paragraph 1 of this Regulation.

Article 7 – Name or business name

1. A person applying for membership as a publisher, producer or assignee, must obtain the Society's approval to use the name or company name. The Society may refuse the membership of a publisher, producer, assignee whose name or company name may lead to confusion with names, pseudonyms, stage names, company names already legitimately used by other administered persons, or it may require that, in such cases, the name or company name be amended, modified or supplemented in a suitable way such as to differentiate it.

2. The Society shall not assume any liability for consequences arising out of any confusion that could not be avoided by the adoption of ordinary diligence during the application preliminary evaluation.

Article 8 – Fees and other charges for any deed

1. The Full or Mandate Member must pay the Society the annual fee as well as administrative procedure fees and the reimbursement of expenses for individual deeds, to the extent and in the manner established by the Management Board and published in the membership agreement available on the institutional website.

Article 9 – Exemptions

1. The following persons are exempted from the payment of the annual fees:
 - a) authors registered until the day prior to their 31st birthday;
 - b) registered authors over 80 years of age;
 - c) Full Members who benefit from the solidarity services implemented by the Society;
 - d) Upon their communication, members registered as blind, deafmute, and/or permanently disabled, pursuant to the provisions of Laws No. 648 of 10 August 1950, No. 698 of 21 August 1950, No. 382 of 27 May 1970, No 118 of 30 March 1971 and subsequent amendments thereto;
 - e) for the first 3 years of membership, businesses registered as publishers – other than sole proprietorships – that have submitted an application for membership within 2 years of their establishment and whose initial publishing fund consists of works by authors, under 31 years of age, managed by the Society;
 - f) sole proprietorships, registered as publishers, whose owners are under 31 years of age and whose initial publishing fund consists of works by authors, under 31 years of age, managed by the Society.
2. The Management Board may identify additional categories which, due to a particular state of need or of significant social interest, may be exempted, upon request, from the payment of annual fees. In addition, because of situations of particular need or of significant social interest, the Management Board may duly adopt a resolution in favour of a Member who so requests, a temporary exemption from the obligation to pay the annual fees.

CHAPTER II – Obligations

Article 10 – Obligations of conduct

1. Full and Mandate Members are subject to the obligations established by the Articles of Association, the Regulation, the Code of Conduct, and any other provision adopted by the competent bodies of the Society.
2. Full and Mandate Members must also behave correctly in their relationships with other Full and Mandate Members, with the Society and its employees, with foreign Societies and entities that sign representation agreements with SIAE, as well as with their members, refraining from acts that may cause moral or material damage.

CHAPTER III – Sanctions and disciplinary proceedings

Art. 11 – Sanction definitions

1. Any Full or Mandate Member breaching obligations provided for by the Articles of Association, this Regulation or whose conduct is contrary to the provisions contained in the Code of Conduct shall be subject to the sanctions provided for in the following paragraph, without prejudice to any other civil and/or criminal action.
2. The sanctions are as follows:
 - a) formal notice consisting of an express invitation to comply with the obligations provided for by the Articles of Association, this Regulation and the Code of Conduct, that is, refrain from committing further infringements; the formal notice contains the warning that failing that more serious sanctions shall apply;
 - b) penalty requiring the payment to the Society of a sum of money within the limits established by the Management Board;
 - c) exclusion for just cause, meaning the prohibition to maintain the Membership status, or the termination of the mandate.

Article 12 – Application of sanctions

1. The formal notice shall be issued for minor breaches of obligations incumbent on Full and Mandate Members.
2. The penalty shall be applied:
 - a) for repeated offences through the same acts that previously resulted in the notice;
 - b) for false statements due to slight negligence;
 - c) for direct or indirect acts or omissions committed with even slight negligence that are likely to cause misunderstandings and/or distortions in royalty distributions;
 - d) for acts or omissions, committed with even slight negligence, aimed at undermining the truthfulness of the usage reports or other documents relating to the exercise of the rights of economic exploitation managed by the Society;
 - e) violations whereby exclusion for just cause is provided.
3. Without prejudice to the provisions of Article 6, paragraph 4 of the Articles of Association, exclusion for just cause shall follow the violations under paragraph 2 when committed by reason of wilful misconduct or gross negligence; the exclusion shall follow as well as any serious breach of any other conduct obligation. Exclusion shall also be required upon criminal conviction, justifiably deemed to be incompatible with the membership, as provided for by the membership requirements set out in Article 2 of this Regulation and included in the membership conditions published on the institutional website.
4. Exclusion for just cause entails termination of the rights management and protection services provided by the Society to the excluded person, and the foreclosure to regain Full Member status. This is without prejudice to the provisions of Article 6, paragraph 8, final sentence of the Articles of Association. The provisions of Article 6 paragraph 8, final sentence, of the Articles of Association remain unaffected.
5. Exclusion for just cause from membership also entails just cause for the revocation of any position held in the Society.

Article 13 – Commencement of disciplinary action

1. The CEO shall notify the charges by means of written notice with acknowledgement of receipt.
2. The Full or Mandate Member has the right to provide the Society with justifications within the time limit stated in the notice, which may not be less than fifteen days from the date of receipt. The member concerned may request to be heard in person.

3. In the case of particularly slight infringements due to misconduct and/or negligence, the CEO or his/her delegated officer – in charge of the competent administrative structure pursuant to Article 14, paragraph 1 of these Regulations – may order the archiving of the documents prior to the commencement of the disciplinary proceeding.

Art. 14 – Disciplinary action

1. In order to ascertain the disputed complaints a Disciplinary Committee is established, composed of the CEO, the manager in charge of the responsible administrative structure for the Music Department, or for the other Sections to which the disciplinary proceedings refer, and the President, appointed by the Management Board among people of high competence and professional expertise, chosen from the following: retired ordinary or administrative judges or full university professors in juridical matters, even if retired, or lawyers practicing before the higher Courts in civil or administrative jurisdiction, even if retired. The President of the Disciplinary Committee remains in office for three years. In the event of the absence or impediment of the CEO, this latter may appoint a manager as his replacement, even if he/she is a non- top level manager. Likewise, in the event of absence or impediment of the manager in charge of the responsible administrative structure for the Music Department, or for the other Sections to which the disciplinary proceedings refer, the CEO may appoint, as a substitute, another manager of the Music Department or a manager of the Cinema – Dor – Opera – Olaf Departments. The CEO designates an official of the Society acting as secretary.
2. The Committee shall hear the Full or Mandate Member in person if the latter so requests when submitting his/her justifications. The Member, in any case, may be assisted by a person of his/her choice.
3. At the conclusion of the investigation, if the Committee considers that there is no need to proceed with disciplinary action, it shall decide to close the file, informing the Member accordingly.
4. At the end of the preliminary investigation, if the Committee verifies the existence of the infringement and assesses its seriousness, it shall issue a reasoned notice or penalty, to be sent to the Member by means of a letter with acknowledgement of receipt.
5. An appeal against the decisions referred to in paragraph 4 may be submitted to the Management Board within thirty days of receipt of the letter notifying the penalty. The appellant shall be given at least seven days' notice of the day and time at which his appeal will be examined and shall be entitled to provide further written justification.
6. If the Committee considers that the infringement is so serious that it may give rise to exclusion, it shall submit the documents with a reasoned opinion to the Management Board for the commencement of the procedure set forth in Article 6, paragraphs 3, 5 and 6 of the Articles of Association. The interested party shall be notified of the transmission of the documents and has the right, within the term stated in the notification, which may not be less than fifteen days from the date of receipt of the relative communication, to submit written statements to the Management Board.
7. In the event that the Management Board does not consider the contested infringement to be grounds for exclusion, it shall refer the documents to the Disciplinary Committee for its decision.
8. In the event that the Management Board considers that the infringement constitutes grounds for exclusion, it shall at the same time deliberate also with reference to the penalty. Notification of the resolutions of the Management Board shall in any case be made pursuant to Article 6, paragraph 5 of the Articles of Association. Appeals against the decisions of the Management Board may be submitted to the Supervisory Board in accordance with Article 6, paragraph 6 of the Articles of Association.

Art. 15 – Effectiveness and publicity of sanctions

1. Appeals against the penalty or exclusion for just cause shall suspend their application. However, the amount corresponding to the penalty imposed shall be set aside until the sanction becomes final. Reasons shall always be given for the decisions adopted by the Disciplinary Committee, the Management Board and the Supervisory Board.
2. Unless otherwise decided by the competent body, the notice of the imposition of a sanction is always communicated in a reserved area for Full and Mandate Members, accessible through the Society's official website

TITLE II

Protection of works and distribution of royalties

CHAPTER I - General Rules

Section I - Proceedings for the exercise of the protection of works

Article 16 - Registration of the work

1. Without prejudice to the special provisions envisaged for each Section or Division, the Full or Mandate Member must submit to the Society for any work, entrusted to its protection, the relevant registration, drawn up in compliance with the provisions set forth in Art. 20 below.
2. The non-acceptance of a work for protection, its assignment to a different Section from the one for which it has been registered, or the acceptance of the same with the qualification of a different genre from the one stated in the registration, must be formally communicated to the interested party by the CEO or the officer delegated by the same.
3. In the event that the applicant wishes to oppose the communication referred to in the previous paragraph, the same may file a complaint with the Management Board within the term of sixty days from the date of receipt of such communication.

Article 17 - Protection of the works

1. The Society exercises the protection of the works whose rights management is conferred on it in particular through:
 - a) the granting, in its own name and on behalf of and in the interest of the rightholders, of licences, in which the amount of the remuneration and the terms of the authorization are stated. The Society shall establish and demand any penalties for non-compliance with the licences;
 - b) the stipulation, in its own name and on behalf and in the interest of the rightholders, of general agreements with the parties required to pay royalties, for the definition of the criteria and the determination of the amount due for the use of the work;
 - c) the quantification and collection of royalties;
 - d) the distribution of revenues among the entitled rightholders, on the basis of their registrations and the general and specific criteria established for each Section.
2. Pursuant to Articles 22, paragraph 1, letter d) and 18, paragraph 7, of the Articles of Association, the Management Board establishes, after hearing the opinion of the competent Advisory Committees, the criteria, both general and particular, for the distribution of royalties and the royalty fees for the use of the works, without prejudice to what is provided by the special rules for each Section.

3. The Management Board, referred to above, is responsible, for the allocation to the different Sections of the remuneration for private copy for personal use, subject to the opinion of a special Intersectional Committee and taking into account the use of the different repertoires. The aforementioned Intersectional Committee is appointed by the Management Board and shall remain in office until the date of termination of the Management Board, pursuant to Article 19, paragraph 7 of the Articles of Association.
4. The Society may not grant free-of-charge licences for the use of the works.

Article 18 – Placement of the work

1. Without prejudice to the provisions of Article 18bis below, the granting of the license under Article 17 and the possibility of a grant made directly by a Full or Mandate member concur when the in accordance with the rules of this Regulation, is entitled to place the work. In this case, the member so entitled is obliged to promptly notify the Society of the placement, specifying all the conditions agreed upon.
2. In the agreements on the author's commitments to supply or grant one or more works to a user, provided that such agreements are permitted to the Full or Mandate Member, express reference shall be made to the obligations the Member under the Articles of Association and this Regulation; in particular the obligations referred to under Articles 31, 57 and 70 of this Regulation.
3. The determination of the remuneration for the granting of the right to use the protected work is, in any case, the responsibility of the Society, even when carried out directly by the Full or Mandate member, except as provided for by law no. 633 of 22 April 1941 and related implementing regulations, the Articles of Association and this Regulation for each Section.
4. The Society accepts no liability for compliance with the agreements entered into directly between the rightholders and users.

Article 18bis – Direct licenses for non-commercial uses

1. The Society may not grant a license of use as referred to in Article 17 where a license for non-commercial use has been previously granted directly by the Full or Mandate Member.
2. The Management Board establishes the conditions and procedures for the exercise of the right by the Full or Mandate Member to grant a direct license for non-commercial use.
3. The Full or Mandate Member who intends to grant a direct license for non-commercial use shall comply with the conditions and procedures established by the Management Board and shall promptly notify the Society on the direct licence.

Article 19 – Actions in defence of authors' rights

1. The Society may take legal actions against users or intervene in judicial procedures in defence of Full or Mandate Member copyrights and, in particular, for procedures under Articles 156 et. seq. of Law 22 April 1941 no. 633, and relevant implementing regulation.

Section II – Registration of works

Article 20 – Work registration form

1. Taking into account the provisions of Article 22 below, a work shall be registered with the Society using a specific form, whose format, specific for each Section, is approved by the Management Board.
2. Except for specific provisions for each Section, the work registration form must:
 - a) specify the identification data of the work, entrusted to the administration of the Society and all the related rightholders;
 - b) indicate the genre of the work and – if applicable – its duration, according to the nomenclature and requirements adopted by resolution of the Management Board;
 - c) indicate, in the prescribed manner, the distribution key for allocating the proceeds among rightholders;
 - d) be dated and signed by all Full or Mandate Members listed in the registration form as being interested parties in the distribution;
 - e) state that the information and data contained in the registration form are true, statement for which the applicant for the registration accepts full and sole liability.
3. For works consisting of lyrics and music, the musical part must also be registered as far as original.
4. In the case of elaborations, such as translation, reduction, remake or, in any case, a derivative work, the data of the original work required in paragraph 2, lett. a) must also be indicated.
5. In the cases provided for in Article 18, paragraph 2 of this Regulation, the registration form must contain a declaration that the agreements with the user include the obligation provided for in the aforesaid Article.
6. Registration forms will not be accepted if, on the basis of verifications, the Society does not recognize the rightholders as having the role indicated in the forms.
7. If the registration form shows irregularities, the registration shall not take effect until regularisation has been completed. For the sums held in escrow by the Society, accrued from works whose regularisation is pending, the statute of limitation provided for by the Civil Code shall apply.

Article 21 – Deposit of copies of works for the purpose of intermediation of rights of economic exploitation

1. The work registration form must be accompanied by a copy of the registered work, in the manner and subject to the exceptions established for each section.

2. For the adaptation of pre-existing works in the public domain, of competence of the Music, DOR and Opera Sections, specific technical documentation must be filed regarding the pre-existing work together with a technical report by the adapter regarding his/her creative contribution.
3. If the applicant makes changes to a registered work, an amended copy must be submitted.
4. Copies of registered works under the terms of the previous paragraphs remain with the Society without obligation for their conservation; Society may issue a copy of them at the request of the Full or Mandate Member upon payment of administrative procedural fees.
5. The deposit of the copy is required in order to carry out intermediation activities for the rights of economic exploitation, but not to provide services relevant to unpublished works under in Article 67 paragraph 1 letter b.

Article 22 - Registration and filing by telematic means

1. The filing of the work registration forms and deposit of the work copies may also take place by telematic means with proper security protocols, in compliance with current regulations in force and IT procedures set up by the Society.

Art. 23 - Minimum fees reserved for authors

1. In accordance with the provisions of Article 180, paragraph 5, of the law of 22 April 1941, no 633, and of Article 59 of the related implementing regulation, the Society does not accept registrations of works where the author's share of the proceeds from public use is not indicated therein.
2. This share cannot be less than that established for various cases by resolution of the Management Board and published pursuant to Article 93 of this Regulation.

Art. 24 - Proof of declared rights

1. The Society is entitled to request proof of the rights entrusted on its management. The Society may also require a legal copy of the related documentation.
2. In particular, if the registration concerns rights on works that have been or must be considered already registered with the Society, the latter may request that the new registration be accompanied by documentation that proves the consent of the first applicant.
3. The Society assumes no responsibility for the controls indicated in the previous paragraphs.

Art. 25 - Prohibitions

As a consequence of the management exercised by SIAE on rights in the works, -with respect to the territory and rights for which the Society has competence by virtue of the exclusive mandate conferred on it - the Full Member is prohibited from:

- a) personally granting licences to use the works, also free of charge, with the exception of non-commercial uses regulated by Article 18bis;
- b) receiving personally, in whole or in part, the fees settled by the Society as due for uses licensed or carried out, or to waive or reduce the amount thereof.

Section III – Relations with foreign Authors' Societies or institutions

Art. 26 – Relations with foreign Authors' Societies or entities

1. If the management of the works is carried out in accordance with the agreements concluded between SIAE and foreign Authors' Societies or entities, the legal relationship is established solely between the contracting parties.
2. Notice of the representation or rights management agreements concluded by the Society are published according to Article 93 of this Regulation, with the indication of any terms and limitations to which the representation is subject.

Section IV – Assignment of rights or proceeds

Art. 27 – Assignment of rights

1. The assignment of rights on one or more works managed by SIAE has to be notified by the assignor to the Society by written mail with acknowledgement of receipt.
2. If the assignee does not intend to avail itself of SIAE management, the management of the assigned rights shall continue until the first annual expiry of the mandate given to SIAE by the assignor.
3. In the event of the assignor's debt position towards SIAE, due to non-payment of the annual contributions or non-recovery of the payment of advances on royalties granted by SIAE or for any other kind of debt, SIAE reserves the right to set off against the assignees of the rights for the total collection of the assignor's debt, until the extinguishment of such debts.
4. The provisions hereof are without prejudice to the provisions of these Regulations, concerning the assignment of rights in works administered by different Sections of SIAE.

Art. 28 – Assignment of copyright revenue

1. Unless otherwise established by special provisions concerning the different SIAE Sections, the assignment of copyright revenue or fees managed by SIAE has to be notified by the assignor, to the Society, by written communication with acknowledgement of receipt.
2. The effectiveness of the aforementioned assignment is subject to the express acceptance of SIAE, which has the authority to accept provided that the amount of the assignment is established as a fixed sum and in an amount not exceeding two-thirds of the amounts accrued from time to time, net of the sums due to SIAE. The accrued amounts shall in any case be paid by SIAE to the assignee at the time of periodic payments made in accordance with Article 77 of this Regulation.
3. SIAE may accept a request from Full or Mandate Member to pay the member's professional association membership fees from the copyright revenues. The amount can be fixed as a percentage provided that it refers to the entirety of said revenues. The SIAE's CEO decides on the acceptance of the request and its terms and limitations.
4. According to Article 77, paragraph 5, of this Regulation, payments to the assignee are made on the basis of assignor member's copyright revenues, net of deductions for SIAE credits it.

Chapter II – Special regulations for the Music Department

Section I – Works and rights.

Art. 29 – Synchronization rights

1. Without prejudice to the provisions of Article 8, paragraph 2 of its Articles of Association and of Article 3, paragraph 1, (x) of these General Regulations, under a specific mandate SIAE exercises its intermediation services for synchronization rights and related exclusive rights on phonograms
- 2.

Art. 30 – Identification and location of rightholders

1. SIAE complies with the provisions of Articles 18 and 19 of Legislative Decree 15 March 2017 no. 35, also through the adoption of appropriate measures approved by the Management Board.

Art. 31 – Reservations on the placement of works

1. Only for the first reproduction of works on phonovideographic carriers and the equivalent “on line” versions of musical content, set for distribution to the public for private use, the Full or Mandate Member may reserve the choice the user for a period not exceeding six months, commencing from the time of notification to SIAE, by recorded mail with acknowledgement of receipt.

Section II – Registration of works

Art. 32 – Work registration form

1. A work registration form under Article 20 has to be completed for each work.
2. A work comprising several single pieces (such as opera, operetta, musical comedies, symphonic or chamber work in several parts, suites, incidental music, etc.) has to be registered on a single work registration form, where the title of the work as well as the titles of the various pieces have to be specifically indicated.
3. Musical work only composed as background for a sound film shall be registered on a single registration form, except for pieces intended also for independent use.
4. Compositions subsequently taken from a single sound film soundtrack, and intended for independent use, shall be registered with separate work registration forms; such forms shall not be relevant for the distribution of film music royalties.
5. The CEO or the delegated officer, may refuse to accept or disclaim, with a subsequent act, the validity of a work registration form containing information different from that contained in the copies of the work deposited in accordance with Article 33, or disseminated in any form.
6. The work registration form shall be accepted even if not all the rightholders are members of the Society.
7. Upon joining the Society, the rightholders who were previously members of foreign Societies of authors or entities having representation agreements with SIAE, are not required to apply for the registration of works already deposited with the said

foreign Societies or entity. SIAE shall directly request from the aforementioned foreign Societies or entities the details of the works registered with them.

8. If a publisher, being a Full or Mandate Member of SIAE, buys, as original publisher, a publishing catalogue already registered at SIAE or at a foreign Authors' society or entity, having representation agreements with SIAE, such person will be exempted from applying for the work registration.
9. No new deposit is required also in the case of transfer of the catalogue ownership for subpublished works already registered at SIAE by a former sub-publisher.
10. Exemptions referred to in paragraphs 7, 8, 9 above shall not apply when works data are changed or amended.
11. Works shall be in any case considered accepted and entrusted to the Society's management by reason of representation agreements with foreign Authors' Societies or entities.
12. Where the work registration form should be lacking in information or documents required for acceptance, or if the information entered fails to comply with this Regulation or the specific provisions applicable to the work registration form, the said registration shall be considered irregular. The rightholders shall be informed of the irregularity of such registrations through the Society's online channels.

The rightholders may regularise such registrations within 18 months following the six- month registration period after said period the non-regularised registrations shall be cancelled.

Art. 33 Deposit of a copy of the work

1. For the deposit, a copy of the work completed with at least the melody score and lyrics, if any, must be attached to the works' registration form.
2. If provided on the copy, the information about the authorship of the work (rightholders) must not contain creators' names that are not also indicated on the registration form.
3. Applicants accept full liability for content and information provided on the submitted copy.
4. As for deposits, audio recordings are accepted for all genres with the exception of arrangements from public domain repertoire and works of a serious genre, for which the melody score, including lyrics, is needed.
5. The deposit of copies of foreign works represented in Italy by Publishers, either Full or Mandate Members, is not required, except for works with an Italian adaptation of the lyrics, limited to the adaptation itself. Nor is the deposit of the work required for works already deposited, including those of Full or Mandate Members previously registered with foreign Authors' Societies or entities with which the Society has representation agreements, provided that such works have already been deposited with the aforesaid Societies or entities.
6. A similar exemption is also provided in the case of the acquisition as original publisher by a Full or Mandate Member of a publishing catalogue, already deposited with SIAE or with a foreign Authors' Society or entity with which the Society has representation agreements.
7. Exemptions referred to in paragraphs 5 and 6 above do not apply in cases where alterations or modifications have been made to the works.

Art. 34 – Reservation on acceptance of the work title

1. The Society reserves the right to verify that the work registration forms do not have titles that could generate any type of confusion, even potential, with works accepted for protection, including the registration forms of new works with titles identical to those of works already protected, if the surname and/or pseudonym of at least one of the composers of the pre-existing works is identical to that of even just one of the composers of the subsequent work.
2. In the event that, as a result of the checks, contextual or subsequent to the registration, it is ascertained the presence of work registration forms having the characteristics referred to in the previous paragraph 1, the Society reserves the right to: request the modification of the titles, assigning a deadline. If the member does not do so within the indicated mandatory deadline, the Society a) will cease the administration of the work, without further communications; b) will immediately cease the administration of the work, in case of major irregularities ascertained pursuant to art. 34-bis.
3. The Society, also pursuant to Articles 77, paragraph 5, and 83 of the General Regulations and without prejudice to the application of disciplinary sanctions, in the event of settlement of royalties not due for the use of the work with a confusing title, is entitled, until its reasons are completely satisfied, to withhold in the accounts of the Full and Mandate Members the amounts of which it will become a creditor or to request from the directly interested parties the payment of the amounts unduly received, following the checks carried out, according to and within the terms established by the law provisions in force.

Art. 34 – bis – Major irregularities ascertained for the registration of confusing works

1. Without prejudice to the application of Article 34, checks may be carried out, to protect the membership base, on the whole musical repertoire or for repertoires with a number of works exceeding the number of 500, analyzing a significant sample of 500 works. In the event, as a result of checks carried out: a) the presence of titles that may generate confusion with works accepted under protection is ascertained, the Society will immediately cease the administration of the works with confusing titles; b) the presence of a percentage equal to or greater than 5% (i.e. a number at least equal to 10) of titles that may generate confusion with protected works is ascertained, the Society will immediately cease the administration of works with confusing titles, reserving in addition the right to notify the concerned person of the start of disciplinary proceeding; c) regardless of the number of confusing works, it is ascertained, recidivism in conduct suitable for distorting the correct allocation of royalties, the Society will in any case apply the provisions in letter b).
2. Pending the investigations carried out referred to in the previous paragraph 1, the Society reserves the right to suspend the the account settlement, as provided for in Article 78, paragraph 1, of these Regulations.

SECTION III – Royalty distribution

Art. 35 – Foreign works

1. In derogation of the provisions of Article 5, paragraph 4 above, works of foreign origin assigned to the management of the Music Section for the Italian territory by sub-publisher Full or Mandate Members, any revenue received and not distributed, including the revenue from economic exploitation prior to the date of the registration of the work, but in any case for a period not exceeding one year from the date of the registration, shall be granted to the above mentioned Full or Mandate Members. This, upon presentation of appropriate documentation certifying the effective date of rights ownership.

Art. 36 – Works included in the same music usage report Exceptions.

1. When musical works by the same author or composer exceed a fifth part of the usage report or when musical works published by the same publisher exceed half, the shares exceeding the aforesaid limits shall not be distributed to the author or publisher involved.
2. Similarly to the previous paragraph, where a Full or Mandate Member is co-interested, in any manner, in a musical event because he/she is, for example, the performer, conductor, musician, impresario, organiser or employee or collaborator of the impresario or promoter, and the usage report contains more than one-tenth of the musical works of said co-interested Member, the author or the publisher shall not receive any share for the performances reported in the usage report. In such case, the Full or Mandate Member shall state, if he/she is the signatory of the usage report, his quality as performer, impresario, organiser or employee or collaborator.
3. Exception is made for performances:
 - a) performed in dramatic shows or revues, concerts, sound films or brass band and choral ensembles, or in performances organized exclusively for audition of the works of a single composer or published by a single publisher, or sung or performed by performing artists in variety shows also when said shows take place in conjunction with cinematographic shows;
 - b) performed on radio or television. This exception shall not apply to background and complementary music used in the broadcasts of each radio and television broadcasting network covering the national territory. In this case, works exceeding one-fifth shall not be distributed to the same author or composer, and works exceeding two fifths shall not be distributed to the publishers; having regard to the duration of the broadcasts of each network in the relevant six-month period of reference.
4. The Chief Executive Officer shall decide on the interpretation and application of the rules contained in this Article; any complaint against the decision of the Chief Executive Officer may be addressed to the Management Board within thirty days of receipt of the relative communication.

Art. 37 – Rules for the compilation and delivery of music usage report

1. By resolution adopted by the Management Board, rules may be introduced concerning the compilation and delivery to the Society, by the users, of the music usage report of works assigned to the Section.

Art. 38 – Irregularities or inaccuracies in music usage report

1. Where irregularities in music usage reports are identified ranging between 20% and 40% of the usage, all music usage reports included in the ongoing distribution relating to all performances by the same musical group, individual performer or director of performance shall be excluded from the distribution; where the irregularities identified exceed 40% of the usage, all usage reports interested in the following distribution period shall also be excluded.
2. Where within the three-year period following the first verification – in respect of the same musical group, director of performance or individual performer – a further verification of irregularities in music usage report ranging from 20% and 40% is made, all music usage reports relating to all performances carried out by the aforementioned musical group, individual performer or director of performance included in the ongoing and subsequent distribution are excluded. Where the ascertained irregularities exceed 40% of the usage, all music usage reports included in the ongoing distribution and the two subsequent distributions shall also be excluded.
3. Where the exclusion of the music usage reports has been carried out pursuant to the previous paragraphs 1 and 2, any further verification – concerning the same musical group, director of performance or individual performer – of programming irregularities will result in the exclusion from the distribution operations of all the musical reports, relating to all the performances carried out by the same musical group, individual performer or director of performance, included in the ongoing distribution and the four subsequent distributions.

4. Without prejudice to the provisions of the previous paragraphs 1, 2 and 3, if during the course of a six-month period, starting from the first verification, irregularities exceeding 40% of the usage report are detected in at least three verifications concerning events carried out by the same promoter, all usage reports relating to all events organized by the same promoter and included in the ongoing distribution are excluded from the distribution operations.
5. Music usage reports which do not contain complete details for the identification of the directors of performances shall also be excluded.
6. All music usage reports which have been totally or partly excluded, as referred to in the previous paragraphs, shall be published, with the usage report number and date of the event on the SIAE website under " Excluded music usage reports".
7. The CEO is authorized to suspend or to exclude, in whole or in part, from the distribution operations for:
 - a) music usage reports for which there are serious indications of inaccuracy or irregularities;
 - b) uses of works that, following verification, have been repeatedly listed in music usage reports without having actually been performed;
 - c) uses of works belonging to the repertoire of Full and Mandate Members that are deemed misleading pursuant to Articles 34 and 34-bis of this Regulation;
 - d) uses of works belonging to the repertoire of Full and Mandate Members involved in the irregularities described in the preceding points.The CEO is also authorized to exclude, after the distribution operations, those usage reports for which there is serious evidence of inaccuracy or irregularities."
8. Notice of the measures adopted pursuant to the previous paragraph shall be given to the Full Members and Mandate Members responsible for the irregularities, by registered letter with return receipt to the notified address or according to other methods provided for in the Articles of Association. In the event of total or partial exclusion of usage report from the distribution, notice pursuant to paragraph 6 above shall also be given. Full Members and Mandate Members may submit a complaint to the Management Board against the aforementioned acts and measures within thirty days of receipt of the relevant communication.

Art. 39 – Royalties distribution

1. As a result of the application of the general and specific criteria of distribution pursuant to Article 17, paragraph 2, of the present Regulation, the sums attributed to the individual works shall be distributed to the Full and Mandate Members on the basis of the work registration form accepted by the Society.
2. The Full or Mandate Member shall only participate in the distribution with respect to the categories and roles recognized pursuant to Article 5

Art. 40 – Assignment of rights

1. The Society does not recognize assignments of rights in administered works or administered rights which run or take effect in periods which are not compatible with the periodic terms of distribution for the Section.
2. The transferability of rights is excluded if in favour of those who directly or even indirectly carry out, through companies or related bodies, public musical performances, including radio and TV broadcasters.

Art. 41- Assignment of royalties.

1. Subject to the provisions of Article 28, the assignment of royalties from works assigned to the Section, may be accepted only if carried out on the entire repertoire registered by the Full or Mandate Member.

Section IV – Obligations of Full and Mandate Members whose works are assigned to the Division.

Art. 42 – Signature of the music usage reports – Accumulation and distortion of public performances.

1. The music usage report to be delivered to the Society for the performance of musical works shall be signed by the director of performances with precise details of his personal data and tax code. In addition, in the music usage report, the participation of the Full or Mandate Member to performances, or to the organization of the same, must be specified with the indication of the personal data and the tax code.
2. Without prejudice to paragraph 6 of Article 38, non-compliance with the obligations, laid down in the preceding paragraph, constitutes misconduct and is more serious if in the usage report there are works for which the director of performances or the Full or Mandate Member has an interest.
3. It is also considered misconduct when the Full or Mandate Member:
 - a) carries out acts, direct or indirect, which have as their purpose the total or partial hoarding of usage, especially through agreements aimed to obtain preference in the performance of the work of the Full or Mandate Member himself or in which the same is otherwise interested.
 - b) alters, either directly or by making use of the work of third parties, the normal performance of public performances by means of artifices that do not comply with the principles of professional correctness which are to be respected by Full and Mandate Members of the Society; such artifices being designed to induce the performers to perform certain musical works (for example: remuneration, prizes, or awards, the direct or indirect participation of the performer in the distribution of royalties for performance rights, etc.).

Art. 43 – Film scores or synchronisation of cinematographic and similar works

1. Full or Mandate Members who are producers or assignees of economic exploitation rights for cinematographic and similar works, whether or not produced for television, or who have directed or, in any case, have supervised the sound or synchronization, are obliged to:
 - a) register the music usage report drawn up on the appropriate form prepared by the Society;
 - b) allow persons appointed by the Society, at the latter's request, to view the cinematographic or similar work, in accordance with the procedures indicated. In the case of redefined soundtracks, the Society may also ask to view the original score.
2. Where the Full or Mandate Member registers a usage report in which he has an interest, such Member is also bound by paragraph 1, letter b.
3. Without prejudice to the application of any disciplinary measures, the Society may suspend the distribution of royalties deriving from the use of a cinematographic or similar work until it is viewed by its appointees, pursuant to paragraph 1 letter b); and, in any case the Society may verify the truthfulness of the usage report delivered.

Chapter III – Special rules for the Cinema

Section I – Works and rights

Art. 44 – Protection of works

1. The protection of the works assigned to the Cinema Section is carried out, in relation to the rights specified in Article 3, paragraph 2, of this Regulation, with reference to the remunerations established for authors and adapters of cinematographic and similar works.
2. Authors may be required, for Italian production or co-production works, to include special clauses in contracts for the assignment of rights for the production of the work. These will allow the Society to manage one or more rights abroad.
3. Where the object of the protection is the collection of royalties arising from contracts between authors and producers, or the granting, on behalf of and in the interest of the authors, licences, and authorizations for the economic exploitation of the works assigned to the Section, the exercise of the protection entails, by way of derogation from Article 3 of this Regulation, the conferral of a specific mandate.
4. For producers or assignees of cinematographic or similar works, the conferral of a mandate to perform copyright services, referred to in Article 45(2) of this Regulation, may be the subject of membership.

Art. 45 – Other tasks

1. The Society is entrusted with the performance of any service relating to cinematographic and similar works, conferred by Law No. 633 of 22 April 1941 and subsequent amendments, by the State or by public or private entities.
2. The collection or control of rental rights due to the film producer and the distributor or other assignees of rights, as well as other forms of royalty collection or control of economic exploitation of the work for other than cinematographic use, take the form of a service entrusted to the Society by means of a specific mandate.

Section II – Requirements for the establishment of membership and mandate relationship

Art. 46 – Verification of stated categories and qualifications.

1. For the purposes of ascertaining the fulfilment of the requirements laid down in Article 2 of this Regulation, the membership application form must be accompanied by a statement of the details of the first publication of the work, consisting of the first exercise of one of the exploitation rights by the rightholder, as provided under Article 3, paragraph 2, of this Regulation.
2. Within the author category, for the sole purpose of the administration of rights, the following qualifications are set out:
 - a) author of a cinematographic or similar work, which includes the author of the plot, the author of the screenplay and the artistic director;
 - b) author of the adaptation of the Italian version of a cinematographic or similar work originally expressed in a foreign language. The notion of adaptation also includes the component of a translation from one language into another. Translation by means of subtitling, provided it is of a creative nature, represents an autonomous title of membership, without prejudice to the provisions and obligations set out in Article 48 of this Regulation.

3. In case of authorial adaptations, the work registration form must be accompanied by the documentation provided for in Article. 48 of this Regulation.

Section III – Declaration of works. Distribution of royalties. Obligations of Full and Mandate Members whose works are assigned to the Section

Article 47 – Registration of works. General rules

1. Without prejudice to the provisions of Article 20, the following specific provisions apply to the registration of the works assigned to the Cinema Section:
 - a) the registration of the work using a registration form must be submitted for works similar to cinematographic works and, for the part of the contribution made by the adapter of the Italian version, also for cinematographic works;
 - b) no submission of the registration form is required in the case of cinematographic works entered in the public film register which states, with the value of a legal presumption of authorship, co-authors and their respective authorial contributions;
 - c) for cinematographic works entered in the public film register – produced under the legislation on cinematography in force prior to Law no. 1213 of November 4, 1965 – the names of the co-authors, with their respective authorial contribution, are deduced by the Society, for the purpose of distribution of the royalties, from specialized sources, unless otherwise indicated by the authors or their heirs by means of a registration form;
 - d) for each declared work, all the authors of the contributions of /plot, screenplay and art direction which appear in the opening or closing credits of the work must be indicated, including, for foreign works or in co-production with foreign countries or in any event made with the contribution of authors of different nationalities, the names of said authors;
 - e) a registration form shall be drawn up for each declared work. In the case of works consisting of several episodes, it is necessary to draw up a registration form for each episode, without prejudice to the right to declare in a single registration form episodes created by the same authors, for whom there is absolute certainty as to the co-authors and authorial contributions;
 - f) the registration form must be signed by all co-author Full or Mandate Members.

Article 48 – Registration of works. Special rules for adapters

1. The declaration of the contribution to the adaptation into Italian of the dialogues of works, originally expressed in a foreign language, must, in the case of co-authors, be submitted jointly.
2. For accepting a work for protection, the adaptation of the cinematographic or similar work, originally expressed in a foreign language, must cover all the dialogues in the work, except for elaborations of single parts.
3. Only if the work was originally written in a foreign language, the declaration relating to the adaptation of works by an Italian production or co-production, whose screenwriters are entirely or partly Italian authors, will it be accepted.
4. The declaration of the contribution referred to in Article 46, paragraph 3, letter b) above shall be made on the basis of closing work credits.
5. In the event that the authorship of the contribution does not appear in the closing work credits, the declaration must be accompanied by contractual and fiscal documentation proving the declared qualification and the performance specifically provided with reference to the work that is the subject of the declaration. It is, however, the Society's right to request a copy of the aforementioned documentation in all cases in which the adaptation contribution is declared by several persons.

Article 49 – Registration of works. Special rules for authors

1. For the registration of cinematographic or similar work, the presence in the opening or closing credits:
 - a) of the author of the reduction or adaptation from a published literary work, attributes to the author of the contribution the status of author of the plot;
 - b) of collaboration or supervision of the screenplay, which does not entail recognition as a co-screenwriter;
 - c) of separate mention, in series works – as part of the contribution relating to the plot – of the author of the series' plot and/or of the author of the adaptation of the series plot and of the author of the episode, shall entitle the author of the relevant contribution the right to appear in the work registration form with the specific qualification ;
 - d) the wording "from an idea of" does not constitute, in the absence of an expression of creative contribution, a form of participation in the creation of the work, nor does the presence of other contributions or professional figures not directly linked to co-authors as stated in copyright law.
2. The provisions of Article 44, paragraph 2 of this Regulation must in any case be indicated:
 - a) in the case of works subject to registration, when the work registration form is submitted;
 - b) for the works referred to in Article 47, letter b), at the time of signing the contract and, in any case, in good time so that the Society may claim such rights.

Article 50 – Deposit of the copy of a work

1. Notwithstanding the provisions of Article 21, the deposit of a copy of the registered work is not required as an annex to the work registration form.
2. However, the Society may request the exhibition of a copy of the work, also to establish the genre for the purposes of its acceptance for protection, and to require, as a general rule, copies, including legal copies, of the documents proving the truthfulness of the registration made by the relevant form.

Article 51 – Pseudonym and stage name

1. Notwithstanding the provisions of Article 6, paragraph 3, of this Regulation, the author may be granted more than one pseudonym or stage name, provided that such names were accredited prior to the registration of the work.

Article 52 – Distribution of royalties among co-authors

1. When registering the work, the authors may agree to the work distribution key of royalties, that shall:
 - a) name all the authors who have provided contributions of plot , screenplay and direction and assign percentage shares to each author for each contribution, respecting the range between the minimum and the maximum amount established by resolution adopted by the Management Board;
 - b) be signed jointly by all rightholders, including those who at the time of registration had not yet joined the Society or given a mandate;
 - c) be notified to the Society in good time before commencing the distribution process.
2. Where authors have not notified the agreed work distribution key, the general scheme adopted by resolution of the Management Board shall be automatically applied. Agreed distribution schemes relating to works subject to previous distributions shall take effect from the first subsequent royalties distribution.
3. In order to distribute royalties to the author of dialogues originally expressed in a foreign language, the share allocated to the contribution, in the presence of co-authors, shall be divided into equal parts. However, authors may agree, when registering the work, a different distribution scheme, in compliance with the provisions of paragraph 1.
4. The Society identifies and locates rightholders, in compliance with the provisions of Articles 18 and 19 of Legislative Decree 35/2017, also by adopting appropriate measures approved by the Management Board.

Article 53 – Assignment of royalties

1. Taking into account the nature of the rights conferred on the Society by Full and Mandate Members, the author may solely assign royalties.
2. Without prejudice to the provisions of Article 28 of this Regulation, the assignment of royalties resulting from works assigned to the Section shall only be accepted by the Society if applied to the author's entire repertoire and for all types of rights administered by the Section.

CHAPTER IV – Special rules for the DOR Section (Drama and Radio and Television Works)

Section I – Requirements for the establishment of Membership and Mandate relationship

Art. 54 – Verification of registered categories and qualities

1. The membership of authors, publishers and assignees of rights administered by the Section, is subject, in addition to the submission of documents referred to in Article 1, to verification of the requisites attesting membership of the category requested, as provided for in Article 2 of this Regulation.

55 – Pseudonym

1. The author Member of works assigned to the Section, notwithstanding the provisions of Article 6, paragraph 3 above, may be granted a pseudonym for each of the following categories of works:
 - a) theatrical works;
 - b) works created specifically for communication to the public.

Section II – Registration of works. Royalties distribution. Obligations of Full and Mandate Members whose works are assigned to the Section.

Art. 56 – Registration of Works. Documentation.

1. The work registration form envisaged by Article 20 must be completed for each single work.
2. The registration of specifically created music, forming an integral part of the work, is to be made with the literary text by means of a single work registration form.
3. The work registration form is to be accepted even if not all the rightholders of the work are represented by the Society. The Society shall take steps to identify and locate rightholders in accordance with the provisions of Articles 18 and 19 of Legislative Decree 35/2017, also through the adoption of appropriate measures approved by the Management Board.
4. A complete copy of the work shall be attached to the work registration form for deposit purposes. The deposit of the copy of the work is not required for works specifically created for radio and television and online, subject to the right, if disputes arise as to the acceptance or classification of the work in the indicated genre, to request copies at a later date.
5. The copy of the work, where required, shall be deposited in handwritten or printed form. The copy of the work can be deposited by one of the rightholders, Full or Mandate Member, also in digital format, whether it is natively digital or

converted from analogue, if the deposit is made through online procedures or by sending from a SIAE PEC address or another certified email address previously communicated and recognized by SIAE.

6. Declarants accept full liability for content and information provided on the submitted copy and for any discrepancy with the data indicated in the work registration form.
7. (deleted)
8. Where the work registration form should be lacking in information or documents required for the acceptance of the deposit, including the copy of the work, where applicable, or if the data entered fails to comply with this Regulation or the specific provisions regarding the completion of the work registration form, such deposits shall be considered irregular. The irregularity shall be communicated to the rightholders through the online systems.

Art. 56bis - Reservation on acceptance of title and genre of work.

1. For administration purposes, the Society reserves the right to reject work registration forms of works whose titles may create confusion with pre-existing works previously registered, in case the surname and/or the pseudonym of at least one of the authors or composers of the pre-existing works is identical to even one of the authors or composers of the later works.
2. If, as a result of checks, carried out contextually or following the registration, it is ascertained that there are work registration forms with the characteristics referred to in paragraph 1 above, the Society reserves the right: a) to require the amendment of the titles within a given time limit. Should the Member fail to do so within the mandatory time limit given, the Society shall cease to provide for the administration of the work without further communication; b) in cases of greater irregularity found, to immediately cease the administration of the work.
3. This is without prejudice to the application of disciplinary measures in the event that the deposit of works with identical or confusingly similar titles, with respect to pre-existing works accepted for protection, shows conduct likely to distort the correct allocation of royalties

3bis. The Society, also pursuant to Articles 77, paragraph 5, and 83 of the General Regulations and without prejudice to the application of disciplinary measures, in the event of the payment of undue proceeds due to the use of the work with a confusing title, has the right, until its reasons are fully satisfied, to withhold in the account of the Full Member and Mandate Member any sums it is owed or to request from the direct interested parties the payment of what was unduly received, following the checks carried out, according to and within the terms provided for by the relevant legislation in force.

4. The Society may ascertain, even after acceptance for protection of the work, the declared genre also at the request of the user.

Art. 57 - Placement of works. Reservations and exceptions

1. Without prejudice to the provisions of Article 18, paragraph 2 of this Regulation, when entering into commitments with a user for the supply or concession of a work, also future, any Full or Mandate Member is to comply with the general conditions, including those relating to remuneration, established by resolution of the Management Board and to be adopted after hearing the opinion of the Advisory Commission.
2. In the event of non-compliance with the provisions referred to in paragraph 1, the disciplinary measures established under this Regulation are applicable: if non-compliance results in the impossibility of exercising the protection of the work in accordance with the provisions of Articles 17 and 18 of this Regulation, the work is excluded from the distribution of royalties collected by the Society for the usage of the repertoire assigned to the Section.

3. The Full or Mandate Member may reserve, at the time of registration, the right to select the user of the work. The Full or Mandate Member may inform the Society of the reserve, referred to in the previous paragraph, also subsequent to the filing of the work registration form. This, without prejudice to the effects of any licences already granted.
4. The right of choice in relation to the user of the work referred to in the preceding paragraph may not be exercised in respect of:
 - a) radio broadcasting;
 - b) reproductions on audio carriers;
 - c) online uses of radio and TV works made available for free on-demand streaming on the broadcasters' websites;
 - d) in the case of partial uses not exceeding ten minutes in duration;
 - e) partial uses of recordings of radio/TV works within the framework of exhibitions.

The provisions of this paragraph do not apply, unless otherwise communicated by Full and Mandate Members, in the case of repertoires represented by Assignees and Publishers

5. The right to select the user cannot also be exercised for the uses by amateurs companies of the repertoire entrusted for protection. If the Full or Mandate Member wishes to exercise the right of placement also for the type of use referred to in the previous period, they must express their will at the time of establishing the associative or mandate relationship or each year, provided that it is no later than 30 June and valid from the following theatre season, that is from 1 September of the current year to 31 August of the following year. In this case, the intermediation may have additional costs determined by the Management Board and contained in the membership conditions
6. Unless otherwise stated in the work registration form, the exercise of the placement right and faculties provided for in Article 58 shall be reserved to the rightholder to whom the largest share of the authors' rights is reserved in the distribution plan. If indicated in the distribution plan, the exercise of said faculties shall always be reserved to the assignee with the qualifications provided for in the Section and, if there is more than one assignee, to the one entitled to the largest share of the royalties;
7. The placement right and faculties provided for in Article 58 have to be exercised by the Full or Mandate Member within 15 days from the request. In the absence of a written response and of explicit refusal from the Full or Mandate Member within the essential term mentioned above, the authorization for the use of the work shall be considered granted according to the usage fees. In the case of Assignees or Publishers, the right of placement and faculties provided for in Article 58 must be exercised within 1 month from the request

Art. 58 – Royalty Amounts. Reservations and exceptions

1. Without prejudice to the provisions of Articles 22, paragraph 1, letter d) and 18, paragraph 7, of the Articles of Association regarding the royalty amount due from users of works, Full or Mandate Members may request users of the work, again through the Society, for higher remuneration. This faculty can be exercised by the Full or Mandate Member at the time of filing the work registration form, or in good time before the Society grants the license to use the work in question. This, without prejudice to the effects of any licenses already granted.
2. The faculty referred to in paragraph 1 above may not be exercised:
 - a) in the matter of reproduction rights, however effected.
 - b) in the case of mixed works or the use of works in mixed shows, that is, in shows not consisting entirely of works within the remit of the Section.
 - c) in the case of the use within the same show of several works or pieces assigned to the Section.
 - d) in all cases in which the Society enters into general agreements with users
 - e) in case of amateur theatrical uses, except for the exceptions provided for in paragraph 5 of Article 57

Art. 59 – Representation authorizations . Refusal or revocation

1. The CEO, in particularly serious cases and when necessary, both in the interest of any Full or Mandate Member and in the general interest of all Full and Mandate Members, may refuse or withdraw the representation authorization with a justified order.

Art. 60 – Subtitles

1. For works assigned to the Section, the Full or Mandate Member may only declare one subtitle for each work.
2. The use of several subtitles is only permitted if they are necessary to identify the various parts of the work, when these are used separately.

Art. 61 – Assignment of Royalties

1. Without prejudice to the provisions of Article 28, the assignment of royalties from works assigned to the Section may only be accepted by the Society if made on the entire repertoire declared by the Full or Mandate Member.

Art.62- Delegation of payment

1. The Society may accept a delegation from a Full or Mandate Member author to pay third parties, including non-Members, a share of the royalty income for rights related to a certain work or certain uses.
2. The relationship with the delegate of the said share shall not entail membership with the Society. If the delegate is a Full or Mandate Member, the amount of the share shall only be taken into account, for Society's purposes, in favour of the delegating Full or Mandate Member.

Chapter V- Special rules for OLAF section (Literary works and Visual Arts)

Section I – Membership Requirements

Art.63 – Verification of declared qualities and categories

1. Membership of authors and publishers is subject, in addition to the production of documents referred to in Article 1 above, to verification of the possession of the minimum requirements attesting pertinence to the requested category, as provided for by Article 2 of this Regulation.

Section II – Registration of works. Royalty distribution. Obligations of Full and Mandate Members whose works are assigned to the Section

Art.64- Protection of literary works

1. With reference to the provisions of Article 16 and Article 20 above, the declaration of individual works, by means of a work registration form, is provided for only in cases where there is more than one rightholder. The work registration form will be

accepted, even if not all the rightholders of the work are represented by the Society. The Society shall take steps to identify and locate the rightholders in accordance with the provisions of Articles 18 and 19 of Legislative Decree 35/2017, also through the adoption of appropriate measures approved by the Management Board.

Art.65 – Protection of visual art works and photographic works

1. With reference to Article 16 and Article 20 above, the declaration of individual works by means of a work registration form is provided for only in cases where there is more than one rightholder. The work registration form will be accepted, even if not all the rightholders of the work are represented by the Society. The Society shall take steps to identify and locate the rightholders in accordance with the provisions of Articles 18 and 19 of Legislative Decree 35/2017, also through the adoption of appropriate measures approved by the Management Board.
2. The Society may accept visual art works and photographic works for protection by assignees who prove their ownership of rights of use on these works, provided that at least the minimum share approved by resolution of the Management Board is reserved to the author.

Art.66 – Protection visual art works and photographic works. Reservations and exceptions

1. Rightholders may reserve the right to assess particular requests for use, or to assess the quality of certain reproductions on the basis of appropriate evidence.
2. Without prejudice to the fact that the granting of authorisations and the determination of the relative fees shall be the responsibility of the Society pursuant to Article 17 above, Full or Mandate Members may reserve the right to select the user as well as to request, through the Society, a different fee for the use of their works. Where such faculties are exercised, the effects of any authorisations already granted by the Society shall remain unaffected.
3. These faculties may not be exercised for non monographic uses relating to the following types of reproduction:
 - a) within volumes;
 - b) on telematic networks;
 - c) on videographic and multimedia carriers

Section III – Instrumental and subsidiary activities

Art.67 – Affixing of SIAE anti-counterfeiting mark and deposit services. Fund for public lending rights

1. The Society, at the request of the interested parties also performs the following tasks:
 - a) affixing of anti-counterfeiting mark or other appropriate means on the copies of works, or supervision on the marking of such copies;
 - b) acceptance in deposit of unpublished intellectual work, or defined as such by the declarant, for the sole purpose of constituting, in favour of the depositor or, in any case, of the stated rightholders, proof of the existence of the work at the date of deposit. Acceptance in deposit does not entail on the part of the Society, any evaluation or recognition of the requirements for the protection of the work under copyright law.
2. The Management Board shall lay down the conditions and rules for the execution of the aforementioned tasks.

3. The Society also carries out the distribution activities of the Fund for Public Lending Rights established by Article 2, paragraph 132, of decree-law October 3, 2006, no. 262, converted with amendments by Law no. 286 of 24 November 2006.

CHAPTER VI- Special rules for the Opera section

Section I - Membership Requirements

Art.68 - Verification of declared qualities and categories

1. Membership of authors and publishers is subject, in addition to the of documents referred to in Article 1 above, to verification of the possession of the minimum requirements attesting the classification to the requested category, as provided for in Article 2 of this Regulation.

Section II – Registration of works. Obligations of Full and Mandate Members whose works are assigned to the section

Art.69 – Registration of works. Documentation

1. The work registration form provided for by Article 20 must be completed for each individual work.
2. The work registration form shall be accepted even if not all the rightholders of the work are represented by the Society. The Society shall take steps to identify and locate rightholders in accordance with the provisions of Articles 18 and 19 of Legislative Decree. 35/2017, also through the adoption of appropriate measures approved by the Management Board.
3. A complete copy of the work is to be attached to the work registration form, without prejudice to the provisions set forth in paragraph 7 below.
4. The copy of the work must be deposited in manuscript or printed form, with the exception of electronic music works, concrete music works or however non-transcribable, and choreographic and pantomime works, for which a sound recording may be deposited. The copy of the work may be deposited by one of the rightholders of the work, Full or Mandate members: this copy may be in digital format and sent from a PEC SIAE address or another certified mail address, previously communicated to and acknowledged by SIAE. For choreographic and pantomime works, the deposit of the work in the form indicated above may also be carried out after the submission of the work registration form, from which date the intermediation activity shall commence.
5. Declarants accept full liability for content and information provided on the submitted copy and for any discrepancies with the data indicated in the work registration form.
6. [Deleted].
7. The deposit of the copy is not required for the works registered by Full or Mandate Publisher Members, for which the same publishers declare the acquisition in their catalogue.
8. Where the work registration form should be lacking in information or documents required for acceptance, including the copy of the work, where required, or if the information entered fails to comply with this Regulation or the specific provisions applicable to the work registration form, the said deposits shall be considered irregular. The rightholders shall be informed of the irregularity through the Society's online channels.
9. Where the mandate for rental service under Article 74 concerns protected works, the share of royalties reserved for the author must be stated in the work registration form.

Article 69 bis – Reservation on the acceptance of a work title

1. For administration purposes, the Society reserves the right to reject work registration forms whose titles may create confusion with pre-existing works accepted for protection, if the surname and/or the pseudonym of at least one of the authors or composers of the pre-existing works is identical to that of even one of the authors or composers of the later works.
2. If, as a result of checks, carried out at the same time of or subsequently to the deposit, it is ascertained that there are work registration forms with the characteristics referred to in paragraph 1 above, the Society reserves the right: a) to require the amendment of the titles within a given time limit. If the Member fails to do so within the given time limit, the Society shall terminate the administration of the work, without any further communication; b) in cases of greater irregularity found, to immediately cease the administration of the work.

3. The provisions hereof are without prejudice to the application of disciplinary measures in the event that the deposit of works with identical or confusingly similar titles with respect to pre-existing works accepted for protection, shows conduct capable of distorting the correct allocation of royalties.
4. The Society, also pursuant to Articles 77, paragraph 5, and 83 of the General Regulations and without prejudice to the application of disciplinary measures, in the event of the payment of undue proceeds due to the use of the work with a confusing title, has the right, until its reasons are fully satisfied, to withhold in the account of the Full and Mandate Members any sums it is owed or to request from the direct interested parties the payment of what was unduly received, following the checks carried out, according to and within the terms provided for by the relevant legislation in force.

Section III – Placement. Royalty amounts. Royalty distribution

Art. 70 – Placement of works. Reservations and exceptions

1. Without prejudice to the provisions of Article 18, paragraph 2 of this Regulation, the Full or Mandate Member, when entering into commitments with a user for the provision or licensing of a work, even in the future, must comply with the general conditions established by specific resolution adopted by the Management Board, having heard the opinion of the Advisory Committee.
2. In the case of non-compliance with the provisions referred to in paragraph 1, the disciplinary measures provided for in this Regulation are applicable; where non-compliance makes it impossible to protect the work in accordance with the provisions of Articles 17 and 18 of this Regulation, the work in question is excluded from the distribution of royalties collected by the Society for the use of the repertoire assigned to the relevant Section.
3. The Full or Mandate Member may, when submitting a work registration form, reserve the right to select the user of the work. The Full or Mandate Member may inform the Society of said reservation after having submitted the work registration form, this without prejudice to the legal effects of any licenses already granted. For choreographers, this option must be exercised at the time of establishing of the membership or mandate relationship or each year, provided that it is no later than 30 June and valid for the following theatre season, that is from 1 September of the current year to 31 August of the following year. In this case, the intermediation may have additional costs determined by the Management Board and contained in the membership conditions.
4. Unless otherwise specified in the work registration form, the exercise of the right of placement and the faculties provided for in Article 71, shall be vested in the author of the musical part; in the case of choreographic or pantomime works – in which the musical part has no main function or value – in the choreographer and, in the case of published works, in the music publisher.
5. The placement right and faculties provided for in Article 71 must be exercised by the Full or Mandate Member within 15 days from the request. In the absence of a written response and of explicit refusal from the Full or Mandate Member within the essential term mentioned above, the authorization for the use of the work shall be considered granted according to the usage fees. In the case of Publishers, the right of placement and faculties provided for in Article 71 must be exercised within 1 month from the request.

Art. 71 – Royalty Amounts. Reservations and exceptions

1. Without prejudice to the provisions of Articles 22, paragraph 1, letter d) and 18, paragraph 7, of the Articles of Association regarding royalty amounts due from users of works, Full or Mandate Members may request, always through the Society, any such users for higher remuneration. This faculty can be exercised by the Full or Mandate Member at the time of filing

the work registration form, or in good time before the Society grants the license to use the work in question. This, without prejudice to the legal effects of any licenses already granted.

2. The faculty referred to in paragraph 1 above may not be exercised in the case of:
 - a) reproduction rights, however carried out;
 - b) mixed works or the use of works in mixed shows, i.e. in shows not consisting entirely of works within the remit of the Section;
 - c) uses within the same show of several works or parts thereof assigned to the Section;
 - d) situations in which the Society has entered into general agreements with users.
 - e) the Full or Mandate Member has not reserved the right of choice provided for in Article 70, paragraph 3.

Art. 72 – Performance Authorizations. Refusal and Withdrawal

1. The CEO, in particularly serious cases and whenever necessary, both in the interests of any Full or Mandate Member and in the general interest of all Full and Mandate Members, may refuse or withdraw the performance authorizations with a justified order.

Art. 73 – Delegation of Payment

1. The Society may accept a delegation from a Full or Mandate Member author to pay third parties, including non-Members, a share of the royalties for rights related to specific works or certain uses.
2. The relationship with the delegate of the said share shall not entail membership of the Society and, even if the delegate is a Full or Mandate Member, the amount of the share shall only be taken into account, for Society purposes, in favour of the delegating Full or Mandate Member.

Section IV – Subsidiary and instrumental activities

Art. 74 – Collection of other fees

1. Without prejudice to the provisions of Article 3, paragraph 5 above, the Society shall manage, under a specific mandate, the collection of fees resulting from:
 - a) the rental of graphic-musical works, including such works in the public domain;
 - b) uses of works published or communicated to the public for the first time subsequent to termination of the copyright.
2. The collection of fees referred to in paragraph 1, letters a) and b) shall also be carried out for musical and dramatic-musical works assigned to other Sections.

CHAPTER VII – Criteria for distribution, settlement and payment of royalties

ART. 75 – DISTRIBUTION CRITERIA AND POLICY

1. The general criteria for distribution of copyright royalties pursuant to Article 17, paragraph 2 above, relating to the works assigned to each Section, are annually established by the Management Board, subject to the opinion of the competent Advisory Committees, with effect on the royalties pertaining to the following calendar year.

2. In compliance with said criteria, the Management Board, having consulted the competent Advisory Committees, annually approves the distribution policy, laying down the specific criteria, outlining the procedure to follow and the frequency of distribution operations.
3. The distribution policy is published pursuant to Article 93 hereunder.

ART. 76 - FULL MEMBER ACCOUNTS. PSEUDONYMS

1. Whatever the pseudonym or stage name adopted, the accounts linked to Full or Mandate Members are opened in the full legal name of the rightholder.

ART. 77 - SETTLEMENT OF FULL AND MANDATE MEMBER ACCOUNTS

1. Full and Mandate Member accounts are settled at the end of the periods set for each individual Section. The said expiry dates may, in exceptional situations, be changed by the Management Board, having heard the opinion of the competent Advisory Committee, where exceptional demands so require.
2. The amounts shown on the accounts of the Full and Mandate Members may, if and as due, be collected by the Full or Mandate Members themselves or by whoever is delegated by them, in the correct legal form, for this purpose. The payment of these amounts shall be deemed to be due at Society's Headquarters and must be made in the manner that the Full or Mandate Member is required to specify from among those provided for by the Society.
3. Any charges (bank commissions and similar) incurred by the Society for the payment referred to in the previous paragraph shall be borne by the relevant Full or Mandate Member.
4. In any case, any liability on the part of the Society terminates with the implementation of the provisions envisaged for the execution of the operation as specified by the Full or Mandate Member, and any risk for subsequent events is expressly understood to be borne by the Full or Mandate Member beneficiary of the payment. In the event that the payment operations - even if carried out according to the methods chosen by the Full or Mandate Member - are not brought to a successful conclusion, the suspension of subsequent payments may be ordered until the Full or Mandate Member provides new and specific directions in relation to the payment methods, in accordance with the provisions of paragraph 2.
5. The Society may withhold, with absolute priority, any sums it is owed in the account of any Full or Mandate Member for any reason whatsoever.

Art. 78 - Suspension or cancellation of account settlement

1. Exceptionally and if there are serious and justified reasons, the CEO may suspend, in whole or in part, the settlement of the account. The interested party shall be notified of the suspension with an invitation to provide any clarifications requested.
2. It is the responsibility of the Management Board to order the settlement or the total or partial cancellation of the account settlement.
3. Upon documented request by the interested party, to be submitted within thirty days from the receipt of the relevant communication, the Management Board proceeds with the review.

Art. 79 - Record keeping

1. In addition to music usage reports, documents relating to the accounts of Full and Mandate Members are kept for five years from the first day following that of the settlement.
2. Computer and photographic copies, reproductions or equivalent may be kept instead of the original documentation and usage reports.

Art. 80 – Access to documentation

1. Only a Full or Mandate Member or the person validly delegated by the same in accordance with the law, the legal representative of the publisher, the producer, the assignee, or employees of the same, if expressly appointed to do so, may be authorized to inspect, consult and/or acquire copies of data, information and documents relating to the personal position of the Full or Mandate Member.
2. Audits of distribution accounts, including the usage reports of public performance in the Music Division, shall take place on the days set by the Society and at the premises specified by the same for the period to which the distribution relates.

Art. 81 – Claim

1. The rightholder may submit a claim against the account findings, in accordance with the procedures provided for in the Discipline of Claims as approved by the Management Board and published on the institutional website.

Art. 82 –Accounts and Advances Payments

1. The CEO may grant Full and Mandate Members, who so request, advance payments on the payments of royalties ascertained and collected by the Society in relation to the use of works, of the applicant Full or Mandate Member duly registered and accepted by the Society.
2. For works assigned to the Music Section and to the Cinema Section, the CEO may grant to Full or Mandate Members, who so request, advances on distributions in progress based on criteria established by the Management Board. Any such advances are to be made in relation to the progress made on collections carried out by the Society for the Music Section repertoire and within the limits of availability.

Art. 83 – Return of Surplus

Without prejudice to the provisions of Article 77 paragraph 5 above, any Full or Mandate Member receiving sums from the Society that exceed their liquid receivables must return such excess.

Art. 84 – Suspension of Revenues

1. In the event of a legal dispute regarding the ownership of rights or the distribution of revenues deriving from copyright, the Management Board may, in the presence of a judicial order, resolve that the revenues related to the disputed rights—whether already collected or to be collected by the Society—be set aside for a specified period of time, and in any case not exceeding the time of the final resolution of the dispute by a judgment that has been made final. These revenues shall be held in a dedicated account accruing simple interest at the legal rate. The decision must be communicated to the parties concerned.
2. In urgent cases, the Chair of the Management Board may suspend the settlement of revenues related to the disputed rights, upon proposal of the CEO, and shall immediately inform the Management Board for the appropriate determinations.

TITLE III

Operation of Advisory Committees and other internal bodies under Article 8, paragraph 1 of the Articles of Association

Art. 85 - Procedural rules

1. In compliance with the provisions of the Articles of Association, Advisory Committees and other internal bodies referred to in Article 11, paragraph 1 of the Articles of Association, may adopt internal operating rules for carrying out their activities. Under no circumstances may the aforementioned operating rules entail greater charges for the Society than those provided for by the Articles of Association.

TITLE IV

Administration

Art. 86 – Analytical accounting by Sections. Criteria and Methodologies

1. Analytical accounting incorporates the criteria and methodologies adopted in this Regulation for the preparation of profit and loss accounts for each Section.
2. The Section includes the set of activities and processes aimed at the administration of the specific repertoire (Music, Cinema, Dor, Opera, Olaf).
3. The sectional profit and loss account includes direct costs and revenues, related to the performance of business services, and indirect costs related to the provision of support services (by way of example: administrative, IT, legal, coordination, steering).
4. The sectional profit and loss account, as exemplified below, presents the operating results in scalar form, highlighting:
 - a) the Direct Margin, which expresses the ability of the resources generated to remunerate the costs pertaining to the provision of direct business services attributable to the specific operation,
 - b) the Operating Margin is understood as the difference between the direct Margin and the costs associated with the provision of indirectly allocated support services, according to the following example:

Analytical accounting by Sections	
Revenues from services rendered and services. Ancillary revenues (by way of example, secretarial services) Direct financial and extraordinary income	+
Agents fees (commissions, contributions and bonus accruals at the end of the mandate) External controllers Direct personnel costs (central and territorial) Professional services (technical, legal, various) Direct facility operation services Amortisation of capital assets for direct facilities Sundry operating expenses	-
Direct Margin	=
Costs for instrumental services (by way of example: human resources, procurement, administrative, coordination and steering, information systems, legal assistance)	-
Operating Margin	=

5. The balance of ancillary, financial and asset management (by way of example: rental income) is not included in the sectional profit and loss account and is intended to cover corporate overheads consisting of costs / revenues referring to Society bodies and support structures, the Pension Fund structure, extraordinary transactions, tax charges and other non-recurring income and expenses.
6. The business-related income components in the analytical accounting model are:
 - a) revenues and costs univocally referable to the specific operation, which, as such, do not require any allocation process;
 - b) costs of Society's structures which, in relation to the deployment of human resources directly employed in the sectional processes, are periodically attributed to the respective profit and loss accounts, based on records signed by the departments' managers.
7. The parameters used to attribute non-directly attributable costs/ revenues are:
 - a) the square meters used for the distribution of management and operating costs such as, by way of example: surveillance, cleaning, plant maintenance, real estate, rents payable;
 - b) the number of people present in each facility for the allocation of costs such as, by way of example: telephone services, maintenance, office equipment, health insurance;
 - c) specific statistical parameters (by way of example: number of machines, personal computers, servers) and quantitative parameters (by way of example: size of turnover, number of invoices, number of MAVs, number of use permissions for the division of activities, by way of example: ITC, front office, administrative);
 - d) cost of personnel resources for the allocation of common personnel costs (by way of example: provisions, accident insurance policies);
 - e) incidence of revenues related to the item being apportioned, for the allocation of ancillary income to the collection (by way of example: administrative procedural rights);
 - f) incidence of revenues related to the item subject to distribution, for the allocation of charges generated by specific activities (for example: pro-rata VAT, attributed in relation to exempt revenues);
 - g) incidence of direct costs (cost to cost) used for the allocation of costs such as, by way of example, coordination and steering costs of the Territorial Network, the "ancillary" costs of agents (for example: social security contributions, reimbursement of expenses).
8. For the purposes of the provisions of Article 15, paragraph 9 of the Articles of Association, the analytical accounting results from the last management report approved by the Supervisory Board are to be taken into consideration.

Art. 87 Separate accounts pursuant to Article 29(2) of the Articles of Association

1. The special statement of account pursuant to Article 29(2) of the Articles of Association summarises the economic elements relating to services for the assessment and collection of taxes, duties, contributions and dues on behalf of the State, as well as the service for affixing the mandatory anti-piracy mark. This statement is to be drawn up in accordance with the following format:

BALANCE SHEET	
ASSETS	LIABILITIES
<i>Credits</i>	<i>Debts</i>

PROFIT AND LOSS ACCOUNT	
Revenue:	
<i>Revenues and sales of services</i>	+
<i>Other revenue and income</i>	+
Total revenue +	
Costs:	
<i>Management and operating costs</i>	-
<i>Personnel</i>	-
<i>Sundry operating expenses</i>	-
Total costs -	
Financial income and expenses	+/-
Extraordinary income and expenses	+/-
Profit before tax	+/-
Income tax	+/-
Profit/Loss for the financial year	+/-

Art. 88 – Separate accounts pursuant to Article 37(2) of the Articles of Association

1. The Solidarity Fund is governed by specific regulations.
2. The separate Solidarity Fund report summarises the balance sheet and profit and loss account items generated by the management of this Fund. The report is to be accompanied by a brief explanatory note and drawn up in accordance with the following format:

BALANCE SHEET	
ASSETS	LIABILITIES
<i>Financial fixed assets</i>	<i>Provisions for risks and charges</i>
<i>Credits</i>	<i>Debts</i>
<i>Accruals and prepaid expenses</i>	<i>Accruals and deferred income</i>

PROFIT AND LOSS ACCOUNT	
Revenue:	
<i>Other revenue and income</i>	+
Total revenue	+
Costs:	

<i>Management and operating costs</i>	-
<i>Personnel</i>	-
<i>Sundry operating expenses</i>	-
Total costs	-
Financial income and expenses	+/-
Extraordinary income and expenses	+/-
Profit before tax	+/-
Income tax	+/-
Profit/Loss for the financial year	+/-

Art. 89 – Accounting Officer

1. The Management Board may appoint, subject to the opinion of the Board of Auditors, a Manager of the Society responsible for preparing the Society accounting documents. The Manager is to be selected from among those, including the CEO, who are Society Managers with proven experience in financial and accounting matters.
2. At the time of appointment, the Management Board shall verify that the Manager fulfils the necessary conditions for the performance of such duties. Upon appointment, the Management Board shall also define the duration and functions of the Accounting Officer, consistent with the legal nature of the Society and the peculiarities of the activities performed.

Art. 90 – Negotiation Activities

1. The Society's negotiation activities, including the conclusion of contracts for works, supplies and services including professional services, are governed by private law.
2. Contractual activity is aimed at ensuring the proper functioning of the Society and is to be informed according to criteria of good faith, fairness, transparency, cost-effectiveness and a streamlined operational process. In principle, and without prejudice to requirements of urgency or the characteristics of the service, contractors shall be selected through market surveys or competitive selection procedures.

TITLE V

Final and transitional provisions

Art. 90bis – Attendance of Full Members at the General Assembly

1. Pursuant to Article 14(5) of the Articles of Association, each Full Member may attend the General Assembly in person or by means of a written proxy with an authenticated signature in accordance with the provisions of law, or by means of a proxy conferred by electronic means. The latter must bear the digital signature of the delegating party, as governed by the relevant legislation in force.

Art. 91 – Transitional Rule for the Cinema Section

1. A term of eighteen months from the coming into force of this provision is established for producers and assignees Full Member of the Cinema Section, to entrust rights on cinematographic and similar works to the Society for protection. Failure to comply with such deadline is cause for exclusion from the Society pursuant to Article 6, paragraphs 3 and 4 of the Articles of Association.
2. From the coming into force of the provision referred to in paragraph 1 above and in accordance with the failure to confer the rights provided for therein, the Full Members belonging to the indicated categories shall be entitled to cast only one vote.

Art. 92 – First application of Article 12(9) of the Articles of Association approved by Prime Ministerial Decree of 9 November 2012

[1. For the purposes of the first application of this Regulation, the statement referred to in Article 86(8) above shall be the management report as at 31.12.2011].

Note: This transitional provision has expired.

Art. 93 – Publication of Corporate Documents

Without prejudice to the provisions of Article 15 regarding disciplinary sanctions and other information for which, for duly justified reasons of confidentiality, the Management Board or another competent body may, by specific resolution, decide to apply the same procedure established in the aforementioned provision, the Society shall promptly publish on its official website the corporate documents whose publication is required by applicable regulations. This includes documents of general relevance to Full and Mandate Members, as well as those for which publication is mandated by this Regulation, potentially within a restricted-access area reserved for Full and Mandate Members, where necessary.

Art. 94 – Responsibilities of the CEO for labour relations

1. Pursuant to Article 26(3) of the Articles of Association, the CEO is entrusted with all powers relating to the ordinary and extraordinary management of relations pursuant to Articles 1703, 2094 and 2222 of the Civil Code, including – by way of example but not limited to – those concerning the conclusion, renewal, extension and termination of collective agreements, the establishment and termination of employment relationships, both autonomous and subordinate (managerial and non-managerial staff), the determination of salaries and remuneration, the exercise of disciplinary power, and the conduct of procedures aimed at staff reduction, namely the obtaining of subsidies, allowances and benefits for workers.

Art. 95 – Responsibilities of the Management Board

1. The Management Board may always adopt measures or provisions assigned by this Regulation to the CEO.

Art. 96 – Recording of Meetings of Corporate Bodies

The Society, upon prior notice to participants, may record meetings of corporate bodies and advisory committees in digital format, solely for the purpose of assisting the Secretary and the Chair in drafting the minutes of said meetings. Once this purpose has been fulfilled, the recordings shall be deleted no later than three months after the minutes have been finalized. The recordings may not be used for any other purpose or accessed by individuals not involved in the drafting of the minutes.

In the event of any conflict or doubt between the Italian and English version of this Regulation, the Italian version shall prevail.